PEYTON A. GARRETT 5127 "Q" Street, Pittsburgh, Pennsylvania 15122 H: 412.555.1595 pagarret@myisp.net

QUALIFICATIONS SUMMARY

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  Detail-oriented Senior Financial Analyst with background leveraging CPA credentials and hands-on experience in quantitative / statistical analysis, budgeting, accounting, and forecasting.
- Provide robust modeling and reporting to facilitate executive-level decision making.
- Strong analytical skills; support business operations through analysis of key performance indicators and trends.
- Consensus-driven communicator; liaise across various business units and promote organizational success.
- Rapidly adapt to new technologies and possess expertise with MS Word, PowerPoint, Excel, Access, and broad range of statistical software.
- History of excellence in: Financial Modeling − GAAP / IFRS Compliance − Risk / Quantitative Analysis − Reporting Processes − Joint Ventures and Partnerships − Capital Expenditures (CAPEX) − Financial Statement Preparation − Multi-industry / Sector Expertise − Due Diligence / Mergers − Trend Forecasting − Statistical Software Tools − Executive Presentations

PROFESSIONAL EXPERIENCE

SILAS INDUSTRIES CORPORATION,   Pittsburgh, Pennsylvania   6/2005−Present
Senior Financial Analyst
- Review financial statements and analyze sales revenues, costs, expenses, and tax rates for all business units of leading process automation company.
- Develop detailed spreadsheets to identify trends and develop forecasts. Consolidate and analyze monthly results and budgets.
- Create and deliver presentations, providing recommendations on short- and long-range ROI. Spearheaded due diligence for $5.2-billion joint venture, identifying key risk factors and forecasting investment viability.
- Established new forecasting tracking and management reporting system to improve availability and accuracy of financial data, triggering 15% increase in accuracy.

MORGAN & DOAKES, INC,   Oakmont, Pennsylvania   8/2000−6/2005
Financial Analyst
- Conducted quantitative analysis of financial data to forecast revenue, identify future trends, and assess risk associated with capital expenditures, acquisitions, and joint-venture projects for large real estate investment firm.
- Compiled and reviewed complex data to assess multimillion-dollar accounts and business units.
- Developed comprehensive reports, abstracts, and charts to present data and guide investment strategies.
- Performed ad-hoc analysis and reporting.
- Integral in ensuring due diligence involving $12-million acquisition.
- Improved operational efficiency of finance systems by 9% through implementation of streamlined data-management procedures.
- Contributed to 12% growth trend by developing strategic recommendations for management regarding long-range planning.

FISCHER & SONS, LLC,   Pittsburgh, Pennsylvania   7/1999−6/2000
Finance Intern
- Assisted with financial analysis, forecasting, and risk assessment for a boutique investment firm.
- Supported and collaborated with Senior Financial Analyst in executing buy-sell process.

EDUCATIONAL BACKGROUND

Master of Science in Accounting – 2005 UNIVERSITY OF PITTSBURGH, Pittsburgh, Pennsylvania
Bachelor of Science in Economics & Finance – 2000 POINT PARK UNIVERSITY, Pittsburgh, Pennsylvania
Certified Public Accountant (CPA)