Jane W. Fastweb

Mobile: 123.456.7890 | Email: jane.fastweb@fastweb.com | Social: @janefastweb

Objective

Motivated honor roll high school student, with proven leadership skills and a history of philanthropic involvement, seeking work experience and professional development opportunities.

Education

FASTWEB HIGH SCHOOL

- Anticipated graduation: May 2023
- GPA: 3.8 •
- National Merit Scholar .
- Honor Roll, Fall 2020 Present
- AP & IB Coursework

Extracurricular & Volunteer Experience

FASTWEB HIGH SCHOOL TENNIS TEAM, TEAM CAPTAIN

Regional Champions, 2021 •

STUDENT COUNCIL, SECRETARY

- Record and compile all student council meeting minutes and disperse to all student council members and • administrators.
- Assist and facilitate multiple school and community events, such as baked good drives, school dances, and community volunteer events.
- Compile and post video and image content to student council social platforms, like Instagram, Snapchat, and TikTok.

FASTWEB CITY FOOD BANK

Assist with preparing, serving, and cleaning two evenings each month as well as special events, like • Thanksgiving and December holiday meals.

Skills

- Proven leadership and organizational skills both inside and outside of the classroom within a variety of teams and groups.
- CPR and Safe Sitter certified, Spring 2021
- Four years Spanish language learning, intermediate level •
- Experience with Microsoft Office and macOS.

FALL 2021 - PRESENT

FALL 2019 - PRESENT

FALL 2019 - PRESENT

FALL 2021 - PRESENT