

Scholarship Guide

Master the Basics

Where to start

- **Go online** and take advantage of free scholarship matching services such as www.fastweb.com for local, regional, state, national awards and college-specific scholarships.
- **Ask** your school guidance counselor about local, private and corporate sponsorships.
- **Search** your community. There are many philanthropic and non-profit organizations that may offer awards. Visit your school or local public library to research scholarships. Ask your parents' employers and unions if they sponsor scholarships for children of employees.

How to prepare

- **Get organized** and keep the scholarships you are working on separate from those you have not started. Use a calendar to keep track of dates and deadlines or the status tool available on [Fastweb](#). Create a folder for each application and materials.
- **Know your time frame to apply.** Complete and submit the easiest scholarships first. Then focus on the scholarships with earlier deadlines and ones that may require more time. Allow plenty of time when requesting letters of recommendation.

Submit your application

- **Remember** to check your spelling and grammar.
- **Proofread your materials** and have a teacher, parent or friend review your application and essay if submitting online or by mail. They can provide feedback and catch mistakes.
- **Keep a copy** of your application, if you submitted paper or electronic copy.

The Scholarship Essay/Application

Before you begin:

Develop a theme that fits the scholarship. Learn about the scholarship provider's mission and goals. Tailor your essay/application to complement the sponsor's expectations. For example, if the provider is interested in community service, highlight ways you impact your campus community and your community at large within your essay. Here are a few topic ideas:

Personal achievements

- Talk about specific interactions you had with others. Sponsors want to know the impact you had on others and what this says about "you". Do you still keep in touch with anyone you've helped? How did you influence their lives?
- How did your achievements reflect your values? Why are your achievements important to you? Did you do something that received high praise or recognition?
- Personalize your experience. For example, what makes the volunteer and community service you've performed unique? What made you stand out?

Academic plans and possible major

- Instead of saying, "Science is my favorite subject," discuss a *specific* assignment or project that you worked on that sparked your interest. Give examples.
- Avoid saying that you selected a major or career path to "help people." What specific actions can you take to improve the lives of others? Discuss how your values are relevant to what you will be studying in college.



Tip: Focus on the classes you hope to take in college, your academic degree, your future goals and why they are important to you.

Social issues and current events

- Think about current issues or events in the news that you feel strongly about.
- Do you know a lot about a controversial topic?
- Do you know of someone who is directly involved in an issue who might be able to provide insight?

Mentors, admirers and influences

- Think about your friends and family, community and the things you've learned outside of the classroom. Pick specific people, incidents and learning experiences to write about that will let your personality come through.
- Is there a person you aspire to be like within your chosen academic major or career path? Someone who encouraged you to succeed?
- Focus on specific qualities or actions that the person has inspired in you.



Tip: When writing about others, be sure to focus on how this person has inspired you and shaped your life.

What Do Judges or Evaluators Look For?

Do you qualify? Every year, students waste time by applying for awards they aren't eligible to win. If you don't meet the eligibility criteria, don't enter!

Is your application presented well? Type your essay and check for grammar and spelling errors. Place the application, essay and other contents in a large folder for mailing. Do not fold any of the materials.

Did you include all required documents? Make sure you include all required academic transcripts, references and letters of recommendation. When selecting individuals to provide you a letter of recommendation, be sure you know them very well and give them ample time to provide you a letter and provide them a self addressed stamped envelope, if it will be mailed.

Did you answer all of the questions? Double-check that you haven't forgotten any required information.

College Choice Guide

College Research Tips

- **Consult your school counselor.** Your high school guidance counselor can assist you with information on career options, college preparation and choosing a college.
- **Visit the college and university web sites.** This will allow you to learn more about the school's size, location, admissions policies and cost and financial aid information.
- **Go to your local library.** You can find college books and college guides that offer detailed school profiles, programs offered, tuition costs, campus culture and more. Just be sure you are looking at a recent publication.
- **Online College Search.** Fastweb has a free comprehensive college search at <http://colleges.fastweb.com>. Other Internet sites also provide a free college search. Look for college blogs online to give you an inside look at campus life and activities.
- **Talk with a college / university admissions representative.** An admissions representative can answer just about all of your questions with a single phone call.
- **Call the college's alumni association.** Schedule an interview with an alumnus of the school who can offer advice and share his/her collegiate experience, including activities in which you may be interested in participating.

Campus Visit Tips

- **Pick a regular day to visit.** Visit the college when classes are in session. Check the college's online calendar when planning a visit. Avoid major events or holidays, such as Spring Break. Ask for a guided tour. Arrange to speak to other students, alumni, faculty members, financial aid, admissions and career offices. Send a thank-you note to all those you meet!
- **Pack smart.** Pack less formal clothing for walking around campus and something more formal for an interview with the admissions office.
- **Stay in a dorm overnight.** Sit in on a class to see how it is conducted. Speak with current students and professors about what life on campus is like.
- **View other campus buildings.** Check out residence hall rooms, cafeterias, computer labs, health and recreational facilities, the library, etc.
- **Take pictures and/or video.** Capture your visit with pictures of the campus, the buildings, the dorms and the town.
- **Eat in the dining hall.** This is a great place to see students and even see what you could eat if you attend.
- **Record your experience.** After your campus visits, make a list of the good and bad points about each school while your memory is still fresh. Use the questions provided here to guide you in your college choice.
- **Meet current students from your school.** Meet with a student from your school or your local area to get a better idea about the transition.

College Choice Questions to Consider

Academics and Career Planning

- Does the college offer the academic major that interests me? What's the reputation of the program? Can you graduate in four years, or does the program take longer?
- What is the average class size? What is the student-to-faculty ratio? Are most classes taught by full-time professors or by a teaching assistant or part-time adjunct?
- What kinds of career-planning services are available? How many graduates find jobs in their field of study? Does the school offer internships and opportunities in your major?
- How easy is it to switch academic majors? Will it mean spending more time in school?

Finances

- What is the out-of-pocket as a true bottom line cost (difference between the cost of attendance and gift aid, such as grants and scholarships)?
- What is my actual cost? Other expenses beyond just the "sticker price" for tuition can include:
 - Application fees, add/drop a course fees, food and clothing expenses, health insurance, student activity fees, transportation expenses (insurance, gas, parking fees)
- What is the average increase in tuition and other costs from year to year?
- If I'm offered financial aid, how might the award or package change with new each year? What is the average loan indebtedness of those who graduate?

Student Life

- Do you feel you fit in and feel comfortable on campus?
- Is the campus diverse?
- What student organizations are on campus? Does the school offer a variety of recreational activities, varsity and intramural and club sports? Are they ones you would want to join?
- What's the social scene like? What is the campus like on the weekends? Do many students leave campus? What kinds of student activities are planned?
- Do you need a car? Are jobs close to campus? Do you need to drive to any classes? Is public or campus transit accessible?

Housing and Campus Resources

- What is the status of student housing? What is the cost? Is off-campus housing available? Is campus housing available for all four years? Are the dorms well-maintained?
- Is the campus safe? What services does campus security provide (safe ride program, call boxes on campus, regular patrols, etc.)?
- What is the surrounding area like? Have there been any campus or safety issues in the past 2 years?
- Are campus facilities up-to-date? Is wireless Internet access available and is there an extra cost for it?
- What meal plans are available? What is served in the dining hall? Are special dietary plans available? Are there after-hours options? Does the meal plan extend off campus? What about money/meals that go unused?